

McFARLING



LAW GROUP

ADULT NAME CHANGE ROADMAP

At McFarling Law Group (“the law firm”), we take an extra step to keep our clients informed about what to expect throughout their case. Below is a step-by-step list of what to expect from beginning to end during your Name Change process.

Adult Name Change Road Map

1. Your lawyer will prepare a Family Court Cover Sheet, Petition for Change of Name, Notice of Petition for Change of Name, Order for Name Change, and Request for Summary Disposition and Declaration in Support.
2. If you have been convicted of a felony, you will need your fingerprints to submit with all your forms.
3. The client signs the Affidavit of Petitioner.
4. Next, the Petition and Notice are filed, and the Notice is published one time in a Clark County newspaper. Nevada Legal News or the Las Vegas Review Journal are two of the most popular options.
5. The newspaper will then prepare an Affidavit of Publication. Usually, the newspaper sends this document directly to the court for filing.
6. 11 days after the notice is published, a request for Summary Disposition and the original Affidavit of Client gets filed with the courts. The filing fee is usually \$270.
7. The file-stamped Petition, Notice of Petition, Affidavit of Publication, Affidavit of Client, and the Order get submitted to the Judge.
8. If the client was born in Nevada, a certified copy of order is then mailed to the Department of Vital Statistics along with a \$20 check.
9. The client is then sent a certified copy of the Order, which is necessary to change your name with most offices and agencies (DMV, banks, etc).